



Puketoi to the Pacific
CATCHMENT COLLECTIVE INC.

Puketoi to the Pacific Catchment Collective Health and Safety Policy

Puketoi to the Pacific Catchment Collective (PPCC) is a community, not-for-profit group, working with their community to build and grow a sustainable future. PPCC have a commitment to minimise hazards, accidents and incidents, which have the ability to cause personal injury, property damage or loss of any kind – eliminating if possible. PPCC are at all times, to ensure the welfare of any contractors, volunteers, and any others in their workplace. Workplaces can vary, due to the community nature of the work, therefore liaising with all PCBU's and Landowners is a priority.

PPCC's commitment to health and safety is as follows:

- Providing and maintaining a safe working environment;
- Ensuring all contractors and volunteers to PPCC are informed, so far as reasonably practicable, to perform duties in a safe manner;
- Ensuring that hazards are proactively identified, managed and addressed, while liaising with volunteers and other PCBU's;
- Following emergency and evacuation procedures as directed by the PCBU on the property of work;
- Recording all incidents and accidents in any workplace, and take all reasonably practicable steps to prevent these events from happening, via communicating with the PCBU;
- Follow PCBU instruction around health and safety when entering a property, asking for health and safety information upon arrival (eg location of hazard information, any emergency plans etc);
- Tracking, monitoring, and reporting any health and safety information as required by volunteers, and any PCBU;
- Carry out planned self-inspections to monitor health and safety issues;
- Prioritising communication with all stakeholders (Board members, business groups, community groups, volunteers, and other PCBU's) at all times;
- To, at all times, work within the realms of the Health and Safety at Work Act 2015, and any other applicable legislation.

Signed: _____

S. Hales

PPCC Chairperson – Simon Hales